

INVITATION TO TENDER

Date: 27 March 2020

Dear Sirs

TENDER NO. 20200302

TENDER FOR PROPOSED OFFICE RENOVATION WORKS TO THE NATIONAL KIDNEY FOUNDATION BUILDING, 81 KIM KEAT ROAD, LEVEL 5, 6 & 7 WITH ADDITIONAL MINOR WORKS FOR LEVEL 1, 3 & 4, SINGAPORE 328836

1. The National Kidney Foundation (NKF) invites tenders for the above requirement.
2. This invitation to tender incorporates the following documents enclosed herewith:
 - 2.1 For office renovation works at NKF Building
 - 2.1.1 Contract Document – Volume 1; which include General Preliminaries, Insurances and Proposed Office Renovation Work
 - 2.1.2 Contract Document – Volume 2; which include Mechanical and Electrical Installation
 - 2.1.3 Drawings for the Proposed Builder works
 - 2.1.4 Drawings for the Proposed Mechanical and Electrical Installation
3. Eligibility & Financial Grade:
 - a. BCA CW01 “General Building” C1 and above &
 - b. BCA CR06 “Interior Decoration” L3 and above
4. Interested contractors are required to register their contact with Swan & Maclaren Architects and The National Kidney Foundation, using both email: cammi.tan@swanmaclaren.com, ivy.leong@nkfs.org & teong@infieldprojects.com.sg before **3 April 2020, Friday, 5pm sharp**. Detail of documents collection will be sent via email after registration.
5. Compulsory Tender Briefing.
 - 5.1 A briefing will be conducted at the date, time and place specified below:

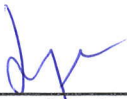
Date: 6 April 2020, Monday
Time: 10.00 am
Venue: NKF Building, Kim Keat Road, Level 1
Contact: Ivy Leong

Tenders submitted by Tenderers who have not attended the session will not be considered.

6. If you wish to tender for the above requirement, you must complete and submit the documents mentioned in paragraph 2 above, and supporting documents and materials (if any) referred to in the above documents (e.g. brochures, catalogues, handbooks, artwork and samples).
7. NKF requires **two (2)** copies of the documents referred to in paragraph 2 above that is, one original copy and one duplicate copy. These are to be delivered in a sealed envelope which is not to bear any mark of identification of the Tenderer. The envelope is to be endorsed with the words **"Tender No: 20200302 - Tender for Office Renovation works to The Nation Kidney Foundation Building, 81 Kim Keat Road, Level 5,6, 7 with additional minor works for level 1,3,& 4 Singapore 328836"** and delivered by:

To deposit to : Tender Box A
Security Counter
National Kidney Foundation
81 Kim Keat Road
Singapore 328836
Attn: Ms Pauline Leong
8. All tender bids must be received at the locations specified above, no later than **1500 hours on 16 April 2020, Thursday** (the **"Closing Date"**). Tenders received after this deadline shall not be considered.
9. Please note that your tender bid is subject to the terms of the Conditions of Contract.
10. If you have any inquiries relating to this invitation to tender, please contact Ms Pauline Leong at telephone no. 6506 2104 or email to pauline.leong@nkfs.org.

Yours faithfully



Name: Ms Joyce Tong
Title: Manager