

INVITATION TO QUOTE

Date: 14 November 2019

Dear Sirs

ITQ NO. NKF/PL/2019/017

ITQ FOR THE PROVISION OF WHEELCHAIR ACCESSIBLE TRANSPORTATION SERVICE FOR PATIENT'S OCCUPATIONAL THERAPY SESSION

1. The National Kidney Foundation (NKF) invites tenders for the above requirement.
2. This invitation to quote incorporates the following documents enclosed herewith:
 - a) Conditions of Tender;
 - b) Conditions of Contract for Services;
 - c) Requirement Specifications;
 - d) Price Schedule;
 - e) Form of Tender;
 - f) Information about Tenderer;
 - g) Agreement to Terms and Conditions
3. If you wish to tender for the above requirement, you must complete and submit the documents mentioned in paragraph 2 above, and supporting documents and materials (if any) referred to in the above documents (e.g. brochures, catalogues, handbooks, artwork and samples).
4. NKF requires **two (2)** copies of the documents referred to in paragraph 2 above that is, one original copy and one duplicate copy. These are to be delivered in a sealed envelope which is not to bear any mark of identification of the Tenderer (defined in the Conditions of Contract). The envelope is to be endorsed with the words "**ITQ No. NKF/PL/2019/017: Invitation to Quote for the Provision of Wheelchair Accessible Transportation Service for Patient's Occupational Session**" and delivered by :

To deposit to: ITQ Box A
Security Counter
National Kidney Foundation
81 Kim Keat Road
Singapore 328836
Attn: Ms Pauline Leong
5. All tender bids must be received at the location specified above, no later than **1500 hours** on **20 November 2019** (the "**Closing Date**"). Tenders received after this deadline shall not be considered.
6. Your tender bid shall be irrevocable and open for acceptance by NKF for **180 days** from the Closing Date.
7. Please note that your tender bid is subject to the terms of the Conditions of Tender.
8. If you have any inquiries relating to this invitation to tender, please contact Ms Pauline Leong at telephone no. 6506 2104 or email to pauline.leong@nkfs.org.