

#

**Venerable Yen Pei-NKF Research Fund**

**Fund Applied For:**

|  |  |  |
| --- | --- | --- |
| Title of Project | : |   |
| Name of Principal Investigator | : |  |
| Project Reference No. | : |  |
| Revised Budget Amount | : |  |

# Budget Revision

**The following items are non-fundable under IRGs, unless specifically approved by the NKF:**

* *Equipment already funded by Institutional Block Grants*
* *Administrative charges from Institutions*
* *Handphones*
* *Laptops*
* *Overhead costs such as facilities management, TOL (i.e. rental of space) and utilities charges*
* *Pagers*
* *Personal computers*
* *Printers and Accessories*
* *Refreshments*
* *Relocation expenses*
* *Renovation expenses*
* *Stationery*
* *Patenting expenses*
* *Contingency funds*
* *Any other items that NKF finds inappropriate*

## 10.1 Manpower (EOM)

*Budget for all manpower required for the project including part-time personnel and those to be shared with other projects. State whether they are existing personnel or new staff to be recruited. Please use salary scales provided by your institution’s Finance Officer, Hospital Administration or the Ministry of Health as a reference. The cost should include annual increments, National Service increment, and staff welfare, medical and other related benefits as per the Human Resource policies of your institution.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Staff Category** | **Existing/****New** | **No** | **Remarks** | **Total cost** |
| Technologist |  |     |       |       |
| Research Assistant |  |     |       |       |
| Research Officer |  |     |       |       |
| Research Associate |  |     |       |       |
| Postdoctoral Fellow |  |     |       |       |
| Others:      *(please specify)* |  |     |       |       |
|  |  |  | Total | **$0.00** |

**10.2 Equipment**

*Budget for all equipment needs. Indicate sharing of equipment with other projects where relevant.*

|  |  |  |  |
| --- | --- | --- | --- |
| Qty | Equipment | Unit Cost | Sub- Total  |
|     |       |       |       |
|     |       |       |       |
|     |       |       |       |
|     |       |       |       |
|     |       |       |       |
|     |       |       |       |
|     |       |       |       |
|  |  | Total | **$0.00** |

## 10.3 Materials & Supplies

*Budget for all materials and supplies required for the project such as experimental animals and consumables.*

|  |  |  |
| --- | --- | --- |
|  | Item Description | Cost |
| Animals |       |       |
| Consumables |       |       |
| Others:      (please specify) |       |       |
|  | Total | **$0.00** |

## 10.4 Miscellaneous

*This category covers other expenses directly related to the project such as publication costs, purchase of laboratory manuals, literature search, and maintenance of equipment. Conference travel will be funded only if an oral or poster presentation directly related to the project will be made.*

|  |  |
| --- | --- |
| Item Description | Cost |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
|       |       |
| Total | **$0.00** |

 **Grand Total: SGD****$0.00**

## 10.5 Details and Justifications of Financial Assistance Requested

*Please provide breakdown for all categories if this is not indicated in the tables.*

### 10.5.1 Manpower

Justifications

|  |
| --- |
|  |

### 10.5.2 Equipment

Justifications

|  |
| --- |
|  |

### 10.5.3 Materials & Supplies

Justifications

|  |
| --- |
|  |

### 10.5.4 Miscellaneous

Justifications

|  |
| --- |
|  |

# 11 Cash flow Projection

*Project the cash flow in accordance with your proposed start and end dates to assist the NKF administration in cash flow projection.*

**Category** **FY** **FY** **FY** **Total**

*Manpower*                   **0**

*Equipment*                   **0**

*Materials & Supplies*                   **0**

*Miscellaneous*                   **0**

**Total costs by year 0 0 0 0**

**Submitted by PI**

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*N.B. : Only signature of PI is required however main PI is to communicate with their respective co-PIs / collaborators with regards to their revised budget.*