

## INVITATION TO REQUEST FOR PROPOSAL

Date: 20 September 2023

Dear Sirs

**RFP NO. 20230902**

**REQUEST FOR PROPOSAL FOR SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF REVERSE OSMOSIS WATER TREATMENT WITH HEAT / HOT RINSE SYSTEM**

1. The National Kidney Foundation (NKF) invites vendors for the above requirement.
2. This invitation to Request for Proposal (RFP) incorporates the following documents enclosed herewith:
  - a) Conditions of Request for Proposal;
  - b) Conditions of Contract for Goods; and Conditions of Contract for Services;
  - c) Requirement Specifications; **Annexes A, B1 and B2**
  - d) Price Schedule;
  - e) Form of Request for Proposal;
  - f) Information about Vendor;
  - g) Reference Check and Environmental Social and Governance
  - h) Agreement to Terms and Conditions for Goods and Services
  - i) Other requirements/documents, if any: Specimen of Banker's Guarantee, Performance Bond & Performance Guarantee
3. If you wish to submit a proposal for the above requirement, you must complete and submit the documents mentioned in paragraph 2 above, and supporting documents and materials (if any) referred to in the above documents (e.g. brochures, catalogues, handbooks, artwork and samples).
4. NKF requires:-
  - **two (2)** copies of the documents referred to in paragraph 2 above that is, **one original copy** and one duplicate copy.
  - one softcopy of the document save in **thumb drive**

These are to be delivered in a sealed envelope which is not to bear any mark of identification of the Vendor (defined in the Conditions of Contract). The envelope is to be endorsed with the words "**RFP No. 20230902: Request For Proposal For Supply, Delivery, Installation and Commissioning of Reverse Osmosis Water Treatment with Heat / Hot Rinse System**" and hand delivered and deposit to :

RFP Box B  
Security Counter  
National Kidney Foundation  
81 Kim Keat Road  
Singapore 328836  
Attn: Ms Jeslyn Ng

### Compulsory Vendor Briefing

5. A briefing will be conducted at the date, time and place specified below:

**Date** : 25 September 2023, Monday  
**Venue** : NKF Building, 81 Kim Keat Road Level 1, Singapore 328836  
**Time** : 10.30am  
**Contact:** : Ms Jeslyn Ng @ 6506-2580, email: [jeslyn.ng@nkfs.org](mailto:jeslyn.ng@nkfs.org) or  
: Ms Chiew Sze Sze @ 6506-2251, email: [szesze.chiew@nkfs.org](mailto:szesze.chiew@nkfs.org)

- 6 **RFP submitted by Vendors who have not attended the session will not be considered.**

- 7 All RFP bids must be received at the location specified above, no later than **1500 hours** on **11 October 2023, Wednesday** (the "**Closing Date**"). RFP bids received after this deadline shall not be considered.

- 8 Your RFP bid shall be irrevocable and open for acceptance by NKF for **180 days** from the Closing Date.

- 9 Please note that your RFP bid is subject to the terms of the Conditions of Request for Proposal.

- 10 If you have any inquiries relating to this RFP, please contact Ms Jeslyn Ng at telephone no. 6506 2580 or email to [jeslyn.ng@nkfs.org](mailto:jeslyn.ng@nkfs.org) .

Yours faithfully



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Ms Jacqueline Hoo  
Director, Finance & Risk Management