

INVITATION TO REQUEST FOR PROPOSAL

Date: 9 October 2023

Dear Sirs

RFP NO. 20231003

REQUEST FOR PROPOSAL FOR THE APPOINTMENT OF A CONTRACTOR FOR THE DESIGN AND CONSTRUCTION OF NKF'S KIDNEY DISCOVERY CENTRE (KDC)

1. The National Kidney Foundation (NKF) invites vendors for the above requirement.
2. This invitation to Request for Proposal (RFP) incorporates the following documents enclosed herewith:
 - a) Conditions of Request for Proposal;
 - b) Conditions of Contract for Services;
 - c) Agreement to Terms and Conditions for Services;
 - d) Conditions of Contract for Goods;
 - e) Agreement to Terms and Conditions for Goods;
 - f) Requirement Specifications;
 - g) Price Schedule;
 - h) Form of Request for Proposal;
 - i) Information about Vendor;
 - j) Other requirements/documents, if any: Specimen of Banker's Guarantee, Performance Bond & Performance Guarantee
3. If you wish to submit a proposal for the above requirement, you must complete and submit the documents mentioned in paragraph 2 above, and supporting documents and materials (if any) referred to in the above documents (e.g. brochures, catalogues, handbooks, artwork and samples).
4. NKF requires **two (2) bind copies** of the documents referred to in paragraph 2 above that is, one original copy and one duplicate copy. These are to be delivered in a sealed envelope which is not to bear any mark of identification of the Vendor (defined in the Conditions of Contract). The envelope is to be endorsed with the words "**RFP No.20231003: Request For Proposal For The Appointment of a Contractor For The Design And Construction of NKF's Kidney Discovery Centre**" and hand delivered and deposit to :

RFP Box A
Security Counter
National Kidney Foundation
81 Kim Keat Road
Singapore 328836
Attn: Ms Cheh Seok Kheng

5. **Compulsory Vendor Briefing**

A briefing will be conducted at the date, time and place specified below:

Date : 17 October 2023, Tuesday

Time : 9.30am – 11.00am

Venue : NKF Centre, 81 Kim Keat Road Level 7, Singapore 328836

Contact: Ms Cheh Seok Kheng @ 6506 2152, email: seokkheng.cheh@nkfs.org and Mr Julian Teoh @ 6506 2151, email: julian.teoh@nkfs.org

- 6 **RFP submitted by Vendors who have not attended the session will not be considered.**
- 7 All RFP bids must be received at the location specified above, no later than **1500 hours** on **17 November 2023, Friday** (the “**Closing Date**”). RFP bids received after this deadline shall not be considered.
- 8 Your RFP bid shall be irrevocable and open for acceptance by NKF for **180 days** from the Closing Date.
- 9 Please note that your RFP bid is subject to the terms of the Conditions of Request for Proposal.
- 10 If you have any inquiries relating to this RFP, please contact:
 - a) Ms Seok Kheng at telephone no. 6506 2152 or email to seokkheng.cheh@nkfs.org or
 - b) Mr Julian Teoh at telephone no. 6506 2151 or email to julian.teoh@nkfs.org.

Yours faithfully



Ms Jacqueline Hoo
Director, Finance & Risk Management