

**REQUEST FOR PROPOSAL FOR THE SUPPLY AND DELIVERY OF STERILE SOFT GOODS AND SWABS WITH ALCOHOL**

**ADDITIONAL REQUIREMENTS - SERVICE LEVEL**

		Tenderer's Input	Remarks / Comments (if any)
<b>1</b>	<b>Warehouse Storage Capacity</b>		
1.1	Size of Storage facility (sqm)		
<b>2</b>	<b>Distribution Asset</b>		
2.1	No. of Warehouse Location Sites		
2.2	Warehouse Storage Location		
<b>3.</b>	<b>Activation Plan</b>		
<b>3.1</b>	<b>Peace Time</b>		
3.1.1	Frequency of Delivery by Vendor	Working days	
3.1.2	What is the lead Time (in days) require to inform vendor for delivery?	Working days	
3.1.3	Vendor's Lead Time for Replenishment from Manufacturer?	Working days	
<b>3.2</b>	<b>Urgent or Crisis Time</b>		
3.2.1	Frequency of Delivery by Vendor:	Working days	
3.2.2.	Lead Time to inform vendor for delivery	Working days	
3.2.3	What is the lead Time (in days) require to inform vendor for delivery?	Working days	

Authorised Signature: \_\_\_\_\_

Vendor's stamp: \_\_\_\_\_

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<b>4</b>	<b>Business Continuity Management</b>		
4.1	Please provide/submit your company BCP.		
4.2	If your company do not have a BCP, do you intend to develop one in the near future?  <b>Note:</b> Submission without BCP may rendered to RFP disqualified		
<b>5</b>	<b>Environmental Social and Governance (ESG)</b>		
5.1	Does your company adopt ESG framework		
5.1.1	If yes, please elaborate: -		

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Vendor's stamp: \_\_\_\_\_

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**ADDITIONAL REQUIREMENTS - OTHER**

<b><u>SN</u></b>	<b><u>REQUIREMENT</u></b>	<b><u>COMPLY (YES/NO)</u></b>	<b><u>ADDITIONAL COMMENTS</u></b>
1.	<p><b><u>Shelf-life</u></b></p> <p>a) The shelf-life is expected to be a minimum of <b>12</b> months on receipt. Please state shelf-life offered.</p> <p>b) The expiry date must be visibly printed on the external packaging of each individual item.</p>		
2.	<p><b><u>Samples</u></b></p> <p>a) If more samples are required, you are required to submit non-returnable and <b>F.O.C. (free of charge)</b> samples within 1 weeks upon request.</p> <p>b) In addition, please state if you are able to provide the samples, to be delivered to various dialysis centers, for evaluation purposes.</p>		
3.	<p><b><u>Stockpile</u></b></p> <p>Safety Stock for in Singapore – Vendor is required to maintain minimally 2 months for NKF</p>		
4.	<p><b><u>Reports</u></b></p> <p>When required, vendor is required to furnish periodic written reports containing information such as quantity and value of products purchase</p>		
5.	<p><b><u>Patent Information</u></b></p> <p>Are there any patents relating to this product under the Patents Act (Cap 221) Singapore?</p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>		<p>If Yes, please provide details of Patent No. &amp; Title of Invention:</p> <p>_____</p> <p>Date of Patent Expiry:</p> <p>_____</p>
6.	<p><b><u>Other requirements</u></b></p> <p>Value-added services. Please specify, if any.</p>		

Authorised Signature: \_\_\_\_\_

Vendor's stamp: \_\_\_\_\_