

## Vendor Business Model

S/N	Description	Vendor's Input
1	Is your company a Parallel importers, Distributor or Principal?	
<ul style="list-style-type: none"> <li>If your company is a Principal, please fill up all the necessary information in Section A.</li> <li>If your company is a Parallel importers or Distributor, please fill up all the necessary information in Section B.</li> </ul>		

Section A (for Principal to fill in only)		
S/N	Activities	Vendor's Input
1	<b>Sales and Marketing</b>	
1.1	Please provide the call tree (names and contact numbers of the personal that is 24 hours contactable) for the Product Recall, Emergency Situations, Pandemic and Disaster Management	
2	<b>Warehousing:- Stock Inventory Planning and Control</b>	
2.1	If your company is engaging third party warehousing company, please provide their <b>company name and address</b>	
3	<b>Distribution / Logistics</b>	
3.1	Does your company handle the direct delivery of the product to institutions from the warehouse	
3.1.1	If your company is engaging third party logistic company, please provide their <b>company name and address</b> (if applicable)	

Authorised Signature: \_\_\_\_\_

Vendor's stamp : \_\_\_\_\_

Section B (for Parallel Importers or Distributor to fill in only)		
S/N	Activities	Vendor's Input
1	<b>Sales and Marketing</b>	
1.1	Who is responsible for the sale activities , product launch and promotional activities, <b>your company or Principal?</b>	
1.2	Who is responsible and manage the after-sales service support e.g Product complaint Product Recall, Pandemic Management and Emergency Situations , <b>your company or Principal?</b>	
1.2.1	Please provide the call tree ( <b>names and contact numbers of the personal that is 24 hours contactable</b> ) for the Product Recall, Emergency Situations, Pandemic and Disaster Management	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"></div> <div style="width: 45%; text-align: center;"> <b>Name</b> </div> <div style="width: 45%; text-align: center;"> <b>Contact Number</b> </div> </div>
2	<b>Warehousing:- Stock Inventory Planning and Control</b>	
2.1	Who is responsibe for stock demand planning in the local (Singapore) warehouse and stock movement decision, <b>your company or Principal?</b>	
2.2	The holding stock inventory in the local (Singapore) warehouse belongs to the <b>your company or Principal?</b>	
2.2.1	If your company is engaging third party warehousing company, please provide their <b>company name and address</b> (if applicable)	

Authorised Signature: \_\_\_\_\_

Vendor's stamp : \_\_\_\_\_

<b>3</b>	<b>Distribution / Logistics</b>	
3.1	Who is responsible for delivering the product to institutions, <b>your company or Principal?</b>	
3.2	Who is responsible for goods return processing, <b>your company or Principal?</b>	
3.3	Does your company handle the direct delivery of the product to institutions from the warehouse	
3.3.1	If your company is engaging third party logistic company, please provide their <b>company name and address</b> (if applicable)	
<b>4</b>	<b>Regulatory and Licenses</b>	
4.1	Who is responsible for the registration of the product HSA and/or other regulatory bodies , <b>your company or Principal?</b>	
<b>5</b>	<b>Principal Information</b>	
5.1	Please provide distributor authorization letter from your principal company upon submission of the RFP document ( <b>Compulsory</b> )	
5.2.1	Please provide your <b>principal company name</b>	
5.2.1	Does the Principal has a local company or office in Singapore?  If yes, please provide their local company address or otherwise, their oversea address	

Authorised Signature: \_\_\_\_\_

Vendor's stamp : \_\_\_\_\_

**Reference Check**

S/N	Description	Vendor's Input
1	Is your company supplying the product to other institutions? (the same product as your company offered in this RFP)?	
1.1	If Yes, which institutions are your company supplying to?	
2	Is your company supplying similar products or other products to other institutions?	
2.1	If yes, what are the products and which institutions are your company supplying to?	

Authorised Signature: \_\_\_\_\_

Vendor's stamp : \_\_\_\_\_