

## REQUIREMENT SPECIFICATIONS

RFP NO. 20250102

### REQUEST FOR PROPOSAL FOR THE PROVISION OF BIOHAZARDOUS WASTE COLLECTION AND SAFE DISPOSAL SERVICES TO NKF

#### 1. Introduction

- 1.1 The National Kidney Foundation (“**NKF**”) wishes to appoint a contractor (the “**Contractor**”) for the provision of biohazardous waste collection and safe disposal services to NKF as described in these Requirement Specifications (the “**Services**”) to all its dialysis centres in Singapore.

#### 2. Requirement Specifications

- 2.1 The participating Contractor must be a registered toxic industrial waste collector with the National Environment Agency (NEA) to collect and dispose pathogenic waste. The Contractor shall conform to the detailed scope of service and requirement in **Annex A**.
- 2.2 The **Services** shall be delivered to NKF’s dialysis centres as NKF shall stipulate from time to time. Please refer to **Annex B1-B2** for the detail list of NKF’s Dialysis Centres (as at date of this tender). For the avoidance of doubt, NKF reserves the right at any time to increase or decrease the number of and to vary and / or change the location of any or all of the listed Dialysis Centres.
- 2.3 The participating Contractor must have relevant experience in the collection and disposal of biohazardous waste from hospital, medical centres, dialysis centres or healthcare institutions.

#### 3. Quantity Requirements and Delivery Requirements

- 3.1 The Contractor shall supply the Services over a period of **thirty-six (36) months, from 01 September 2025 to 31 August 2028** subject to such extensions of the period of appointment by NKF in accordance with the Conditions of Contract.
- 3.2 NKF’s estimated requirement for the Services over a period of thirty-six (36) months is set out below:
- 3.2.1 An estimated number of 240 litre bins to be collected per month: 1,540
- (a) North Zone: 280
  - (b) North-East Zone: 300
  - (c) Central Zone: 340
  - (d) East Zone: 290
  - (e) West Zone: 330
- 3.2.2 Frequency of collection per dialysis centre shall be:
- (a) at least 2 times weekly.
  - (b) 3 times weekly for 326 Clementi, Punggol Oasis Terrace, 101 Simei, 55 Strathmore, 365 Woodlands, 102 Aljunied, 935 Tampines, NKF Centre and One Punggol Town Hub.
  - (c) as requested by NKF.

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- 3.2.3 NKF reserves the rights to request for thrice a week collection whenever deem necessary.
- 3.2.4 The Contractor is to supply and deliver waste bins to a new Dialysis Centre upon request and at no additional cost.

#### **4. Term of Contract**

- 4.1 The contract shall commence on the date stated in the Letter of Acceptance and shall remain in force for a period of **thirty-six (36) months** with the NKF having an option to extend for further periods of twenty-four (24) months each on the same price, terms and conditions as stated in the Contract (as may be amended, varied, supplemented and/or replaced from time to time).
- 4.2 Unless otherwise stipulated by the NKF, all purchases for the Services made during the extended period of this Contract shall be subject to the terms and conditions hereof (as may be amended, varied, supplemented and/or replaced from time to time), and the Services purchased during such extended period shall be deemed to be Services as defined in this Contract.

#### **5. Submission of RFP Bids**

- 5.1 Each Vendor should provide the price quote in the Price Schedule.
- 5.2 All quotations submitted by the Vendor must indicate the prices applicable for the Requirement Specifications specified in paragraph 2 above.
- 5.3 The Vendor, at the point of submission of its bids, is required to provide the following information and/or documents to NKF:
  - 5.3.1 Copy of toxic waste collector's licence from NEA (for pathogenic waste).
  - 5.3.2 Copy of transport approval from NEA for the transportation of toxic waste.
  - 5.3.3 Track record stating the length of service, description of service, contract value and contact details of the customer. Please provide at least 3 clients' contact. (Reference check may be conducted on the references).
  - 5.3.4 Documents stated in the "Information About Vendor" (point 9).
  - 5.3.5 Documents containing necessary measures in place for safe transportation of waste back to premises for incineration.
  - 5.3.6 Copy of business continuity plans in place for emergency (e.g. an event of vehicle breakdown or shortage of manpower or any form of delay in collection).
  - 5.3.7 Copy of any sustainability-related certificate(s) approved by authorised bodies.

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**ANNEX A****SCOPE OF SERVICE**

1. To provide sufficient 240 litres bin for the storage of biohazardous waste to the dialysis centres as listed in **Annex B1 – B2**. For the avoidance of doubt, NKF reserves the right at any time to increase or decrease the number of and to vary and /or change the location of any or all of the listed dialysis centres.
2. Frequency of collection will be at least **thrice a week** for dialysis centre at 326 Clementi, Punggol Oasis Terrace, 101 Simei, 55 Strathmore, 365 Woodlands, 102 Aljunied, 935 Tampines, NKF Centre and One Punggol Town Hub, and **twice a week** for other dialysis centres unless otherwise mutually agreed by NKF.
3. The Vendor shall provide the official collection note, indicating the information required for the NEA e-tracking submission upon every collection.
4. Vendor shall provide item (a) and (b) every month and the estimated quantity over 3 years are as follows:

	Item Description	Sizes of Bag	Estimated Quantity for 3 years
a)	Yellow biohazard bag	0.03mm x 27" x 36"	6,000 packets of 100s
b)	Yellow biohazard bag	0.018mm x 19" x 19"	20,400 packets of 100s

5. Estimated total number of biohazardous bin collection for a period of 3 years is **54,600**.

**Breakdown of estimated number of biohazardous bin collection per zone**

Zone	DCs	Year			Total
		1	2	3	
North	203 YISHUN 639 YISHUN 840 YISHUN ST 81 2 YISHUN CENTRAL 2 274 BANGKIT 365 WOODLANDS 825 WOODLANDS 275 BANGKIT 761 WOODLANDS 204 MARSILING DRIVE	3,107	3,358	3,443	9,909
North-East	114 HOUGANG 628 HOUGANG 565 ANG MO KIO 633 ANG MO KIO PUNGGOL OASIS ONE PUNGGOL 465 FERNVALE	3,441	3,497	3,617	10,556

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Zone	DCs	Year			Total
		1	2	3	
<b>Central</b>	128 BUKIT MERAH 225 TOA PAYOH 81 KIM KEAT 43 BENDEMEER 201 SERANGOON 19 UPPER BOON KENG 55 STRATHMORE AVE 200 TOA PAYOH LORONG 2 BIDADARI SERANGOON (NEW) 1 GHIM MOH	3,690	3,942	4,409	12,041
<b>East</b>	102 ALJUNIED 27 NEW UPPER CHANGI 180 PASIR RIS 101 SIMEI 271 TAMPINES 935 TAMPINES 311 UBI 105 BEDOK NORTH AVENUE 4 427 PASIR RIS DRIVE 6	3,421	3,517	3,517	10,455
<b>West</b>	326 CLEMENTI 701 WEST COAST ROAD 240C JURONG EAST AVENUE 1 113A BUKIT BATOK WEST AVE 6 744 JURONG WEST DC 940 JURONG WEST DC 113 TECK WHYE DC IRC, LEVEL 1 DC IRC, LEVEL 2 DC	3,965	3,965	3,681	11,610

**Accepted By:**

Authorised Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signatory's Name: \_\_\_\_\_ Signatory's Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Contractor's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Contractor's Stamp: \_\_\_\_\_

 Company's Stamp & Signature:

**ANNEX B1****LIST OF NKF DIALYSIS CENTRES**

The Hour Glass-NKF Dialysis Centre (Admiralty Branch) BLK 761 Woodlands Ave 6. #01-108. S(730761) Tel: 6362 2153 / Fax: 6362 2360 <b>DC: 761 Woodlands</b>	Singapore Buddhist Welfare Services-National Kidney Foundation Dialysis Center 114 Hougang Ave 1, #01-1298, S(530114) Tel: 6382 6332/ Fax: 6383 0203 <b>DC: 114 Hougang</b>
Hong Leong-NKF Dialysis Centre 102 Aljunied Cre, #01-265, S (380102) Tel: 6743 3572 / Fax: 6743 0817 <b>DC: 102 Aljunied</b>	NKF Hougang-Punggol Dialysis Centre Blk 628, Hougang Ave 8, #01-108 S(530628) Tel : 6284 1877 / Fax: 6284 0867 <b>DC: 628 Hougang</b>
Western Digital-NKF Dialysis Centre 633 Ang Mo Kio Ave 6, #01-5155, S(560633) Tel: 6459 0113 / Fax: 6552 1697 <b>DC: 633 Ang Mo Kio</b>	NKF Dialysis Centre Supported by Yuhua Grassroots Organisations BLK 240C Jurong East Ave 1. #01-01. S(603240) Tel : 6970 1848 / Fax: 6970 1849 <b>DC: 240C Jurong East</b>
Pei Hwa Foundation-NKF Dialysis Centre 565 Ang Mo Kio Ave 3, #01-3401, S(560565) Tel: 6552 6569 / Fax: 6552 6539 <b>DC: 565 Ang Mo Kio</b>	Sheng Hong Temple-NKF Dialysis Centre 744 Jurong West St 73, #01-19, S(640744) Tel: 6794 1061/ Fax: 6794 1071 <b>DC: 744 Jurong West</b>
NKF Dialysis Centre Supported by Singapore Buddhist Youth Mission BLK 113A Bukit Batok West Ave 6. #01-01, S(651113) Tel: 6513 6873 / Fax: 6322 7715 <b>DC: 113A Bukit Batok</b>	NKF Dialysis Centre Supported by The Sirivadhanabhakdi Foundation Blk 940 Jurong West Street 91, #01-441, S(640940) Tel: 6316 6246 / Fax: 6316 6194 <b>DC: 940 Jurong West</b>
NKF Dialysis Centre Supported by Man Fatt Lam Buddhist Temple BLK 105 Bedok North Ave 4. #01-2168, S(460105) Tel: 6243 7349 / Fax: 6214 0210 <b>DC: 105 Bedok</b>	Tay Choon Hye-NKF Dialysis Centre 81 Kim Keat Rd, S (328836) Tel: 6506 2291/ Fax: 6254 9947 <b>DC: NKF Centre</b>
The Singapore Buddhist Lodge-NKF Dialysis Centre 128 Bukit Merah View, #01-22 S (150128) Tel: 6878 0552 / Fax: 6878 0021 <b>DC: 128 Bukit Merah</b>	Kwan Im Thong Hood Cho Temple-NKF Dialysis Centre (Kolam Ayer Branch) Blk 43 Bendemeer Road, #01-1018 S(330043) Tel: 6291 3946 / Fax: 6291 3969 <b>DC: 43 Bendemeer</b>
New Creation Church-NKF Dialysis Centre 274 Bangkit Rd, #01-54, S (670274) Tel: 6764 6400/ Fax: 6764 2004 <b>DC: 274 Bangkit</b>	Jo & Gerry Essery – NKF Dialysis Centre Blk 204 Marsiling Drive, #01-168 S(730204) Tel: 6368 0291 / Fax: 6368 0266 <b>DC: 204 Marsiling</b>
NKF Bukit Panjang 2 Dialysis Centre Blk 275 Bangkit Road, #01-96, S(670275) Tel: 6891 2782/ Fax: 6891 2592 <b>DC: 275 Bangkit</b>	NKF Dialysis Centre, Supported by Ngiam Kia Hum & Family BLK 681 Punggol Drive. #02-02. S (820681) Tel: 62437020 / Fax: 62437022 <b>DC: Punggol Oasis Terrace</b>
Lew Foundation - NKF Dialysis Centre 326 Clementi Ave 5, #01-175, S (120326) Tel: 6775 0668/ Fax: 6775 0891 <b>DC: 326 Clementi</b>	Tampines Chinese Temple - NKF Dialysis Centre 180 Pasir Ris St 11, #01-06, S (510180) Tel: 6583 9500 / Fax: 6583 0779 <b>DC: 180 Pasir Ris</b>
Woh Hup NKF Dialysis Centre Blk 1 Ghim Moh Road, #01-358, S(270001) Tel: 6467 9200 / Fax: 6467 9231 <b>DC: 1 Ghim Moh</b>	IFPAS-NKF Dialysis Centre 201 Serangoon Central, #01-30, S (550201) Tel: 6285 4113/ Fax: 6284 2553 <b>DC: 201 Serangoon</b>

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**ANNEX B2**

<p>Kwan Im Thong Hood Cho Temple-NKF Dialysis Centre (Simei Branch) 101 Simei St 1, #01-892, S (520101) Tel: 6785 9882/ Fax: 6786 6268 <b>DC: 101 Simei</b></p>	<p>Thong Teck Sian Tong Lian Sin Sia-NKF Dialysis Centre 825 Woodlands St 81, #01-30, S (730825) Tel: 6365 1810 / Fax: 6365 4179 <b>DC: 825 Woodlands</b></p>
<p>National Trades Union Congress (NTUC) Singapore Pools NKF Dialysis Centre 935 Tampines St 91, #01-333, S(520935) Tel: 6789 8534/ Fax: 6784 5244 <b>DC: 935 Tampines</b></p>	<p>SCAL -NKF Dialysis Centre (Woodlands Branch) 365 Woodlands Ave 5, #01-490, S(730365) Tel: 6362 4905 / 63623956 / Fax: 6362 5849 <b>DC: 365 Woodlands</b></p>
<p>Wong Sui Ha Edna- NKF Dialysis Centre Blk 271, Tampines St 21, #01-99 S(520271) Tel: 6789 9878 /6789 6965 / Fax: 6789 7336 <b>DC: 271 Tampines</b></p>	<p>Toa Payoh Seu Teck Sean Tong National Kidney Foundation Dialysis Centre 203 Yishun St 21, #01-239 S(760203) Tel: 6759 4002 / Fax: 6759 4003 <b>DC: 203 Yishun</b></p>
<p>Leong Hwa Chan Si Temple-NKF Dialysis Centre Blk 113 Teck Whye Lane, #01-666, S(680113) Tel: 6769 0178 / Fax: 6769 9231 <b>DC: 113 Teck Whye</b></p>	<p>Le Champ – NKF Dialysis Centre (Yishun Branch) Blk 639 Yishun Street 61, #01-168 S(760639) Tel: 6257 1860 / Fax: 6257 1650 <b>DC: 639 Yishun</b></p>
<p>Seck Hong Choon-NKF Dialysis Centre Blk 200 Toa Payoh Lorong 2, #03-01, S(319642) Tel: 6970 4190 / Fax: 6970 4195 <b>DC: Toa Payoh West CC</b></p>	<p>SCAL-NKF Dialysis Centre (Yishun Branch) Blk 840 Yishun Street 81, #01-382, S(760840) Tel: 6481 3006 / Fax: 6481 3076 <b>DC: 840 Yishun</b></p>
<p>Foo Hai – NKF Dialysis Centre Blk 311 Ubi Ave 1, #01-383 S(400311) Tel: 6764 8864 / Fax: 6764 8823 <b>DC: 311 Ubi</b></p>	<p>NKF IRC Supported by The Sirivadhanabhakdi Foundation 500 Corporation Road, S(649808) Tel: 6359 3610 / Fax: 6251 4174 <b>IRC</b></p>
<p>Sakyadhita-NKF Dialysis Centre Blk 19 Upper Boon Keng Road, #01-1220, S(380019) Tel: 6743 1278 / Fax: 6743 1237 <b>DC: 19 Upper Boon Keng</b></p>	<p>NKF Dialysis Centre Supported by Keppel 2 Yishun Central 2, #03-01 Yishun Community Hospital, S(768024) Tel: 6970 4213 / Fax: 6970 4216 <b>DC: Yishun Community Hospital</b></p>
<p>West Coast Dialysis Centre Blk 701 West Coast Rd #01-323. S(120701) Tel: 6560 1184 / Fax: 6560 1076 <b>DC: 701 West Coast</b></p>	<p>NKF Dialysis Centre Supported by San Wang Wu Ti Religious Society BLK 55 Strathmore Ave. #01-145. S(140055) Tel: 6778 0330 / Fax: 6777 6155 <b>DC: 55 Strathmore</b></p>
<p>NKF Dialysis Centre Supported by Toa Payoh Seu Teck Sean Tong Blk 225 Toa Payoh Lorong 8, #01-54, S(310225) Tel: 6254 2066 / Fax: 6251 9484 <b>DC: 225 Toa Payoh</b></p>	<p>NKF Dialysis Centre Supported by TL Whang Foundation Blk 427 Pasir Ris Drive 6, #01-35/43, S(510427) Tel: 6243 1008 / Fax: 6243 4332 <b>DC: 427 Pasir Ris</b></p>
<p>NKF Dialysis Centre Supported by San Wang Wu Ti Religious Society (New Upper Changi) Blk 27 New Upper Changi Road, #01-694, S(462027) Tel: 6444 4278 / Fax: 6444 4978 <b>DC: 27 New Upper Changi</b></p>	<p>NKF Dialysis Centre Supported by Kwan ImThong Hood Cho Temple 1 Punggol Drive #04-08, S(828629) Tel: 6970 8130 / Fax: 6970 8143 <b>DC: Punggol Town Hub</b></p>
<p>Blk 465 Fernvale Road, #01-07, S(790465) Operational from June 2025</p>	<p>Blk 213 Bidadari Park Drive Level 3, S(360213) Operational from June 2025</p>
<p>Serangoon Central Operational from Feb 2027</p>	

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