

REQUIREMENT SPECIFICATIONS

REQUEST FOR PROPOSAL FOR THE SUPPLY AND DELIVERY OF RECOMBINANT HUMAN ERYTHROPOIETIN IN PRE-FILLED SYRINGE AND STERILE FOR INTRAVENOUS ADMINISTRATION

1. Introduction

- 1.1 The National Kidney Foundation (“NKF”) wishes to appoint a contractor (the “**Contractor**”) for the supply and delivery of Recombinant Human Erythropoietin In Pre-Filled Syringe And Sterile For Intravenous Administration as described in these Requirement Specifications (the “**Goods**”), to all its dialysis centres in Singapore.

2. Product Specification

- 2.1 The Goods shall conform to the detail specification in **Annex A**

3. Contract Duration, Quantity Requirements and Delivery Schedule

- 3.1 The Contractor shall supply the Goods over a period of twenty four (24) months **from 01 February 2026 to 31 January 2028**.
- 3.2 NKF may extend the Contract Period, on the same terms as those contained herein (including on the same Contract Price), for a further duration not exceeding 24 months + 24 months, by serving written notice of the Company’s desire to renew the term hereof, which notice shall be given not less than 30 days prior to the expiry of the initial Contract Period
- 3.2 NKF’s estimated consumption for the Goods over a period of twenty four (24) months is set out as below:

Item Description	Estimated Quantity for 24 months
Recombinant Human Erythropoietin In Pre-Filled Syringe And Sterile For Intravenous Administration	561,550 pcs

- 3.3 The Goods shall be delivered monthly to such of NKF’s dialysis centres as NKF shall stipulate from time to time. Please refer to **Annex B** for the detail list of NKF’s Dialysis Centres (as at date of this RFP). For the avoidance of doubt, NKF reserves the right at any time to increase or decrease the number of and to vary and /or change the location of any or all of the listed Dialysis Centres. Avoid delivery from: 1300hours to 1400hours

4. Submission of RFP bids

- 4.1 Each Vendor should provide the price quote in the Price Schedule.
- 4.2 All quotations submitted by the Vendor must indicate the prices applicable for the estimated numbers of Goods specified in paragraph 3.2 above.
- 4.3 The Vendor, at the point of submission of its RFP bids, is required to supply at its own costs the required samples as provided in point 5 for each offered product stipulated in its RFP bids. The NKF shall be at liberty to call for further submission of such samples as required until the samples submitted are in accordance with the requirements of the RFP. Samples after approval shall indicate the standards to be maintained for the duration of the Contract.

- 4.4 Each vendor is required to indicate the following information for the proposed products in the Price Schedule:

- 4.4.1 The minimum delivery lead time
- 4.4.2 Country of manufacturer
- 4.4.3 Location of storage, including alternative site

5. Submission of samples

- 5.1 Each vendor shall submit **3 boxes** of samples for each of the item in the full range of products set out in the proposal requirement in respect of which they are quoting, free-of charge and non-returnable, to the Company at the following address:

National Kidney Foundation

81 Kim Keat Road,
Singapore 328836
Attention: Ms Mavis Tan
Department: Purchasing

- 5.2 Each set of samples must be labelled individually with the following information:

- RFP Number
- Item S/N (as per price schedule S/No)
- Company Name
- Product Code Number

- 5.3 The samples are to be submitted **within four (4) weeks from the Request For Proposal opening date**, or such extended time period as the Company may agree to in writing upon request by the Company, **after the submission of the Request For Proposal**. The vendor may be rejected if samples are not submitted on time.

- 5.4 If more sample are required, as may be requested by NKF from time to time, on the terms and conditions set out in the Request For Proposal.

Authorised Signature: _____

Vendor's stamp : _____

Annex A1

REQUIREMENT SPECIFICATIONS

S/N	Specification and Requirement	Comply (YES / NO / N.A)	Vendor remark (if any)
1) ITEM DESCRIPTION			
a.	Recombinant Human Erythropoietin In Pre-Filled Syringe And Sterile For Intravenous Administration		
2) DETAILS OF PRODUCT			
a.	<u>Indication:</u> Treatment of anaemia associated with chronic renal failure		
b.	<u>Administration:</u> For intravenous administration and provide product literature for the RFP		
c.	<u>Strengths:</u> 4000 iu or equivalent effective dose on haemoglobin levels		
3) PACKAGING REQUIREMENT			
a.	Each box of the packaging must have clear label indicating the strength, batch number or lot number, manufacturing date & expiry date.		
b.	Each box should have product information (PI) insert.		
4) CERTIFICATION REQUIREMENT			
a.	Is product HSA registered? Vendors to provide HSA registration and classification / attach screenshot from Singapore Medical Device Information Communication System (MEDICS) for registered and exempted products		
b.	Vendors to indicate and attach the quality standards and regulatory approval for the product		
c.	Manufacturing license with HSA		
d.	Any other relevant certification or clinical papers necessary for the product		

Authorised Signature: _____

Vendor's stamp : _____

S/N	Specification and Requirement	Comply (YES / NO / N.A)	Vendor remark (if any)
5) BROCHURES/ CATALOGUES/ MSDS			
a.	Vendor shall complete and provide all necessary information including product literature, brochures, catalogues or MSDS related to the products.		
6) SUBMISSION OF SAMPLES			
a.	<p>Vendor shall submit 3 boxes of the samples for each of the items in the full range of products set out in the requirement in respect of which vendor is quoting, free-of-charge and non-returnable, to the following address:</p> <p style="text-align: center;">National Kidney Foundation 81 Kim Keat Road, Singapore 328836</p> <p>Samples must come in proper packaging and artwork.</p> <p>Each sample must be labelled individually with the following information and submitted not later than 2 May 2025, Friday.</p> <ul style="list-style-type: none"> • Ref No: 20250301 • Item S/N • Company Name 		

Authorised Signature: _____

Vendor's stamp : _____

Local References:

Sn	Item	Please list down <u>up till 10 institutions and centres in specific, if any</u> (pls avoid providing vague inputs such as various hospitals, several dialysis centres etc)
1	Recombinant Human Erythropoietin In Pre-Filled Syringe And Sterile For Intravenous Administration	(e.g. TTSH, Kidney Dialysis Foundation, Thye Hwa Kwan Ang Mo Kio etc)
4	Other products being supplied to institutions and centres	(e.g. Alcohol Swabs - TTSH, Kidney Dialysis Care, Thye Hwa Kwan Ang Mo Kio. Surgical Tape – St Andrew Home, SGH, Syringes – Mt Alvernia Hospital, Farrer Park Hospital etc)

Authorised Signature: _____

Vendor's stamp : _____

Annex B

LIST OF NKF DIALYSIS CENTRES

NKF DC ADDRESS LIST			
ADT	761 WOODLANDS The Hour Glass-NKF Dialysis Centre (Admiralty Branch) BLK 761 Woodlands Ave 6, #01-108, S (730761) Tel : 6362 2153 / Fax : 6362 2360 DC Email ID : 761.woodlands.dc@nkfs.org QA - Siti Noridah Binte Supaat	PNG	PUNGGOL OASIS TERRACE NKF Dialysis Centre Supported by Ngiam Kia Hum & Family BLK 681 Punggol Drive, #02-02, S (820681) Tel : 62437020 / Fax : 62437022 DC Email ID : punggol.oasis.dc@nkfs.org QA - Hairiani Khamsani
ALJ	102 ALJUNIED Hong Leong-NKF Dialysis Centre BLK 102 Aljunied Crescent, #01-265, S (380102) Tel : 6743 3572 / Fax : 6743 0817 DC Email ID : 102.aljunied.dc@nkfs.org QA - Fadila Binte Saharudin / Renu Kumar	PN2	ONE PUNGGOL Kwan Im Thong Hood Cho Temple-NKF Dialysis Centre 1 Punggol Drive, #04-06, S (828629) Tel : 6970 8130 / Fax : 6970 8134 DC Email ID : one.punggol.dc@nkfs.org QA - Lezlie Lim
AM2	633 ANG MO KIO Western Digital-NKF Dialysis Centre BLK 633 Ang Mo Kio Ave 6, #01-5155, S (560633) Tel : 6459 0113 / Fax : 6552 1697 DC Email ID : 633.angmokia.dc@nkfs.org QA - Nabilah	PSR	180 PASIR RIS Tampines Chinese Temple-NKF Dialysis Centre BLK 180 Pasir Ris St 11, #01-06, S (510180) Tel : 6583 9500 / Fax : 6583 0779 DC Email ID : 180.pasirris.dc@nkfs.org QA - Lau Siew Eng Esther
AM3	565 ANG MO KIO Pei Hwa Foundation-NKF Dialysis Centre BLK 565 Ang Mo Kio Ave 3, #01-3401, S (560565) Tel : 6552 6569 / Fax : 6552 6539 DC Email ID : 565.angmokia.dc@nkfs.org QA - Lavonne Koh Sufen	PR2	427 PASIR RIS NKF Dialysis Centre Supported by TL Whang Foundation BLK 427 Pasir Ris Drive 6, #01-3543, S (510427) Tel : 6243 1008 / Fax : 6243 4332 DC Email ID : 427.pasir.ris.dc@nkfs.org QA - Jaclyn E Lee
BB2	113A BUKIT BATOK WEST NKF Dialysis Centre Supported by Singapore Buddhist Youth Mission BLK 113A Bt Batok West Ave 6, #01-01, S (651113) Tel : 6513 6873 / Fax : 6322 7715 DC Email ID : 113A.bukitbatok.dc@nkfs.org QA - Tie Choon Meng	QT1	55 STRATHMORE NKF Dialysis Centre Supported by San Wang Wu Ti Religious Society BLK 55 Strathmore Ave, #01-145, S (140055) Tel : 6778 0330 / Fax : 6777 6155 DC Email ID : 55.strathmore.dc@nkfs.org QA - Shamala Jeyaraman
BED	27 NEW UPPER CHANGI NKF Dialysis Centre Supported by San Wang Wu Ti Religious Society BLK 27 New Upper Changi Rd, #01-694 S (462027) Tel : 6444 4278 / Fax : 6444 4978 DC Email ID : 27.newupperchangi.dc@nkfs.org QA - Toh Poh Kuan	SKG	SENGKANG COMMUNITY HOSPITAL NKF Dialysis Centre Supported by San Wang Wu Ti Religious Society BLK 1 Anchorvale St, #01-26, S (544835) Tel : 6908 4501 / Fax : 6908 4504 DC Email ID : skch.dc@nkfs.org QA - Nur Izzati
BD2	105 BEDOK NKF Dialysis Centre Supported by Man Fatt Lam Buddhist Temple BLK 105 Bedok North Ave 4, #01-2168, S (460105) Tel : 6243 7349 / Fax : 6214 0210 DC Email ID : 105.bedok.dc@nkfs.org QA - Leong May Yin	SME	101 SIMEI Kwan Im Thong Hood Cho Temple-NKF Dialysis Centre (Simei Branch) BLK 101 Simei St 1, #01-892, S (520101) Tel : 6785 9882 / Fax : 6786 6268 DC Email ID : 101.simei.dc@nkfs.org QA - Gau Yap Ling
BM2	128 BUKIT MERAH The Singapore Buddhist Lodge-NKF Dialysis Centre BLK 128 Bukit Merah View, #01-22 S (150128) Tel : 6878 0552 / Fax : 6878 0021 DC Email ID : 128.bukitmerah.dc@nkfs.org QA - Magnah Bte Mazlah	SRG	201 SERANGOON IFFAS-NKF Dialysis Centre BLK 201 Serangoon Central, #01-30, S (550201) Tel : 6285 4113 / Fax : 6284 2553 DC Email ID : 201.serangoon.dc@nkfs.org QA - Tan Soon Ling (YuKi)
BPJ	274 BANGKIT NKF Dialysis Centre Supported by New Creation Church BLK 274 Bangkit Rd, #01-54, S (670274) Tel : 6764 6400 / Fax : 6764 2004 DC Email ID : 274.bangkit.dc@nkfs.org QA - Pakiarani	TM1	935 TAMPINES National Trades Union Congress/Singapore Pools-NKF Dialysis Centre BLK 935 Tampines St 91, #01-333, S (520935) Tel : 6789 8534 / Fax : 6784 5244 DC Email ID : 935.tampines.dc@nkfs.org QA - Jasmine Lim Xin Yi / Savannah Law
BP2	275 BANGKIT Le Champ-NKF Dialysis Centre (Bukit Panjang Branch) BLK 275 Bangkit Rd, #01-96, S (670275) Tel : 6891 2782 / Fax : 6891 2592 DC Email ID : 275.bangkit.dc@nkfs.org QA - Cindy Ng Boon Kiaw	TM2	271 TAMPINES NKF Dialysis Centre Supported by Wong Sui Ha Edna BLK 271 Tampines St 21, #01-99, S (520271) Tel : 6789 9878 / Fax : 6789 7336 DC Email ID : 271.tampines.dc@nkfs.org QA - Tan Shao Hoon Rena

Authorised Signature: _____

Vendor's stamp : _____

JE1	240C JURONG EAST NKF Dialysis Centre Supported by Yuhua Grassroots Organisations BLK 240C Jurong East Ave 1, #01-01, S (603240) Tel : 6970 1847 / Fax : 6970 1849 DC Email ID : 240C.jurongeast.dc@nkfs.org QA - Wong Tek Hin	WD1	825 WOODLANDS Thong Teck Sian Tong Lian Sin Sia-NKF Dialysis Centre BLK 825 Woodlands St 81, #01-30, S (730825) Tel : 6365 1810 / Fax : 6365 4179 DC Email ID : 825.woodlands.dc@nkfs.org QA - Hina Prafulchandra Shah
JW1	744 JURONG WEST Sheng Hong Temple-NKF Dialysis Centre BLK 744 Jurong West St 73, #01-19, S (640744) Tel : 6794 1061 / Fax : 6794 1071 DC Email ID : 744.jurongwest.dc@nkfs.org QA - Siti Nurbaya	WD2	365 WOODLANDS SCAL-NKF Dialysis Centre (Woodlands Branch) BLK 365 Woodlands Ave 5, #01-490, S (730365) Tel : 6362 4905 / 6362 3956 / Fax : 6362 5849 DC Email ID : 365.woodlands.dc@nkfs.org QA - Estee Neo Li Fang
JW2	940 JURONG WEST NKF Dialysis Centre Supported by The Sirivadhanabhakdi Foundation BLK 940 Jurong West Street 91, #01-441, S (640940) Tel : 6316 6246 / Fax : 6316 6194 DC Email ID : 940.jurongwest.dc@nkfs.org MM-Minimol/SSN Kang Jianli Email ID : minimol.m@nkfs.org/jianli.kang@nkfs.org QA - Rozelina / Jennifer Koh	YS1	203 YISHUN Toa Payoh Seu Teck Sean Tong-NKF Dialysis Centre BLK 203 Yishun St 21, #01-239, S (760203) Tel : 6759 4002 / Fax : 6759 4003 DC Email ID : 203.yishun.dc@nkfs.org NM-Palana Francis Alvarez Email ID : francis.palana@nkfs.org QA - Lezlie Lim
KKT	NKF CENTRE Tay Choon Hye-NKF Dialysis Centre 81 Kim Keat Rd, S (328836) Tel : 65062291 / Fax : 6254 9947 DC Email ID : nkfcntre.dc@nkfs.org QA - G. Manonmani	YS2	639 YISHUN Le Champ-NKF Dialysis Centre (Yishun Branch) BLK 639, Yishun St 61, #01-168, S (760639) Tel : 6257 1860 / Fax : 6257 1650 DC Email ID : 639.yishun.dc@nkfs.org QA - Muhammad Ibrahim
KLA	43 BENDEMEER Kwan Im Thong Hood Cho Temple-NKF Dialysis Centre (Kolam Ayer Branch) BLK 43 Bendemeer Rd, #01-1018, S (330043) Tel : 6291 3946 / Fax : 6291 3969 DC Email ID : 43.bendemeer.dc@nkfs.org QA - Kanan Jayanti	YS3	840 YISHUN SCAL-NKF Dialysis Centre (Yishun Branch) BLK 840 Yishun St 81, #01-382, S (760840) Tel : 64813006 / Fax : 64813076 DC Email ID : 840.yishun.dc@nkfs.org QA - Adeline Luke
MSD	204 MARSILING Jo & Gerry Essery-NKF Dialysis Centre BLK 204 Marsiling Drive, #01-188, S (730204) Tel : 6368 0291 / Fax : 6368 0267 DC Email ID : 204.marsiling.dc@nkfs.org QA - Amirul Bin Said	YS4	YISHUN COMMUNITY HOSPITAL NKF Dialysis Centre Supported by Keppel 2 Yishun Central 2, #03-01 Yishun Community Hospital, S (768024) Tel : 6970 4213 / Fax : 6970 4216 DC Email ID : ych.dc@nkfs.org QA - Tan Bee Luan May
CLE	326 CLEMENTI Lew Foundation-NKF Dialysis Centre BLK 326 Clementi Ave 5, #01-175, S (120326) Tel : 6775 0668 / Fax : 6775 0891 DC Email ID : 326.clementi.dc@nkfs.org QA - Ee Poh Swan	TPH	225 TOA PAYOH NKF Dialysis Centre Supported by Toa Payoh Seu Teck Sean Tong BLK 225 Toa Payoh Lorong 8, #01-54, S (310225) Tel : 6254 2066 / Fax : 6251 9484 DC Email ID : 225.toapayoh.dc@nkfs.org QA - Hanis Binte Jamal
CP1	IRC LEVEL 1 NKF IRC Supported by The Sirivadhanabhakdi Foundation 500 Corporation Road Level 1 S (649808) Tel : 6359 3610 / Fax : 6251 4174 DC Email ID : irc.level1.dc@nkfs.org QA - Wong Wee Ni	TP2	TOA PAYOH WEST CC Seck Hong Choon-NKF Dialysis Centre BLK 200 Toa Payoh Lorong 2, #03-01, S (319642) Tel : 6970 4190 / Fax : 6970 4195 DC Email ID : toapayohwestcc.dc@nkfs.org QA - Fadila Binte Saharudin
CP2	IRC LEVEL 2 NKF IRC Supported by The Sirivadhanabhakdi Foundation 500 Corporation Road Level 2 S (649808) Tel : 6359 3620 / Fax : 6251 4175 DC Email ID : irc.level2.dc@nkfs.org QA - Diana Chin Xiu Hui	TWY	113 TECK WHYE Leong Hwa Chan Si Temple-NKF Dialysis Centre BLK 113 Teck Whye Lane, #01-666, S (680113) Tel : 6769 0178 / Fax : 6769 9231 DC Email ID : 113.teckwhyedc@nkfs.org QA - Teo Poh Heng (Paul)
GMH	1 GHIM MOH Woh Hup-NKF Dialysis Centre 1 Ghim Moh Road, #01-358, S (270001) Tel : 64679200 / Fax : 64679231 DC Email ID : 1.ghimmoh.dc@nkfs.org QA - G. Manonmani	UBK	19 UPPER BOON KENG Sakyadhita-NKF Dialysis Centre Blk 19 Upper Boon Keng Rd #01-1220, S (380019) Tel : 6743 1278 / Fax : 6743 1237 DC Email ID : 19.upperboonkeng.dc@nkfs.org QA - Jasmine Pang
HG1	114 HOUGANG Singapore Buddhist Welfare Services-NKF Dialysis Centre BLK 114 Hougang Ave 1, #01-1298, S (530114) Tel : 6382 6332 / Fax : 6383 0203 DC Email ID : 114.hougang.dc@nkfs.org QA - Sherina	URD	311 UBI Foo Hai-NKF Dialysis Centre BLK 311 Ubi Ave 1, #01-383 S (400311) Tel : 6747 8864 / Fax : 6747 8823 DC Email ID : 311.ubi.dc@nkfs.org QA - Sanda Tun
HG2	628 HOUGANG NKF Hougang-Punggol Dialysis Centre BLK 628, Hougang Ave 8, #01-108, S (530628) Tel : 6284 1877 / Fax : 6284 0867 DC Email ID : 628.hougang.dc@nkfs.org QA - Martha Monica Lim	WCR	701 WEST COAST The Hour Glass-NKF Dialysis Centre (West Coast Branch) Blk 701 West Coast Rd #01-323, S (120701) Tel : 6560 1184 / Fax : 6560 1076 DC Email ID : 701.westcoast.dc@nkfs.org QA - Mimi Chan Kok Hwee

Authorised Signature: _____

Vendor's stamp : _____